

**Billing Information**

Name of Person Responsible for Account \_\_\_\_\_

**If Responsible Party is Different From Patient:**

Relationship to Patient \_\_\_\_\_

Address \_\_\_\_\_

Employer \_\_\_\_\_ Work Phone # \_\_\_\_\_

**Dental Insurance Information**

**\*\***Though we are not in network with dental insurance, we will submit all necessary correspondence to your dental insurance for your visits in our office. The insurance company will reimburse you directly. We find most dental insurance policies reimburse about one-half of the fees on average.

**\*\*** For patients covered by more than one insurance company: When you have received payment from your primary insurance company, please forward the explanation of benefits that you receive from your primary insurance to us so we can then submit to your secondary insurance for your reimbursement.

Patient Name: \_\_\_\_\_

Patient Date of Birth: \_\_\_\_\_

Insurance Company Name and Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone # \_\_\_\_\_

Group # \_\_\_\_\_

Name of Policy Holder: \_\_\_\_\_

Employer: \_\_\_\_\_

Policy Holder ID # \_\_\_\_\_

Policy Holder Date of Birth \_\_\_\_\_

**If patient is a minor, or attends college and is under parent's insurance:**

Name of School He/She Attends \_\_\_\_\_

**If claim is due to an accident:**

Date of Accident \_\_\_\_\_

Brief Description of Accident \_\_\_\_\_

\_\_\_\_\_

I have read the policy regarding dental insurance and authorize the release of information to my insurance company relating to my insurance claims (applies only to patients that have dental insurance).

I understand that payment is due at the time treatment is rendered unless other arrangements have been made ahead of time. If I have dental insurance, I understand that they will reimburse me directly.

\_\_\_\_\_  
Signed (Patient, or parent if minor)

\_\_\_\_\_  
Date